



Nominations for membership of the ENOTHE Board.

The Board of ENOTHE is asking members to seriously consider being nominated to the Board, as there are some vacancies about to occur.

Background.

The ENOTHE Board is made up of five elected members, the COTEC / ENOTHE link person and the co-ordinator of the ENOTHE office. The President will step down this year and is not eligible for re-election and another elected member has completed four years on the Board but is eligible to stand for re-election for a further two years. In addition the current COTEC / ENOTHE link person is also likely to change following the formation of a new COTEC Executive Committee. It is clear therefore that there a number of known changes about to occur.

The ENOTHE Office was relocated to Metropol University College, Copenhagen four years ago and its tenure of the office will cease in 2014. The Board are currently in discussion with another University who may be willing to take on responsibility for the office for another four years, pending further investigation into sharing some office functions with COTEC to create greater stability and consistency in communication and financial arrangements.

The ENOTHE and COTEC Boards have been in negotiation over the past years trying to work towards closer co-operation and collaboration for a strong Occupational Therapy voice in Europe. There has been quite a lot of progress but there is still work to be done before the goal is achieved.

The move of the office, the continued development of the co-operation of ENOTHE and COTEC and the first joint congress in 2016 all bring specific challenges but there are likely to be others too.

It is clear that the number of organisational changes and challenges in the coming years will require a strong, proactive and committed ENOTHE Board to realise our goals. The ENOTHE network relies on members stepping forward to take on Board positions so that the network can continue to thrive.

Would you be willing to commit your time and expertise on your ENOTHE Board?

What is the Commitment?

- Usually three face to face meetings per year, spring, summer and one before the Annual Meeting in the autumn. These meetings are financed through the ENOTHE office upon receipt of original receipts and an expense claim, based on economical methods of travel and low cost accommodation.

An example of the time commitment for a face-to-face Board meeting

Thursday: Late arrival + Dinner meeting

Friday: Full day board meeting – lunch / dinner

Saturday: Full day board meeting – lunch / dinner

Depart late Saturday or early Sunday.

- Monthly Skype meetings to complete designated actions and progress business.

An example of agenda items in board meetings:

Minutes from last meeting

Action reports

Project group reports when appropriate

EU - Consultation papers to address

COTEC-ENOTHE collaboration matters

Report and evaluation from annual meeting/Planning of next annual meeting

Planning of coming board meetings

Sustainability of the organisation

- Attendance at the Annual Meeting to help with organisation of the event and act as an advocate for ENOTHE.
- There may be additional opportunities from time to time to be involved in European initiatives or conferences on behalf of ENOTHE.

What skills and competencies are required of Board members?

- A sound knowledge of factors impacting on OT Education in Europe, nationally and locally.
- Political awareness.
- Some strategic ability.
- Willingness and ability to voice opinions, listen to others points of view and make an active and considered contribution to the Board in the interests of the Network.
- Have a good network of useful contacts who may be approached for expert groups, project groups, collaborative research and as contributors as key note speakers to the Annual Meeting.
- Have energy and commitment to take on this voluntary role.
- English is the language of the meetings

And what will you get out of it?

- An opportunity to grow your own network of European contacts.
- Enhance your own university's international agenda.
- Up to date information about European policy and the potential impact on OT education and practice.
- Develop your political awareness, leadership and strategy skills.
- The feeling of being proud to be a member of a OT community
- A real CPD opportunity.
- The chance to build new friendships.

What do you need to do next?

- Consider the information above and if you think you have the skills and commitment required, complete the nomination form below and submit it to the office by **10 October, 2013** via emad@phmetropol.dk or **18 October, 2013** at York.

NOMINATION FORM

ENOTHE BOARD

Suggested candidate to the ENOTHE board

Name of member nominated:.....

Name of Institution:.....

(Please note that the candidate nominated shall make a short presentation at the General Assembly)

Name of Principal nominator :

Name of Institution:.....

Name of seconder :

Name of Institution:.....